

## **INSTRUCTIONS ON SUBMITTING BUILDER PERMITS**

- 1. Fill out the next two pages of the Builder Permit Application (highlighted areas) MUST PROVIDE COMPLETE DESCRIPTION OF PROPERTY INCLUDING SUBDIVISION, SECTION, BLOCK, AND LOT**
- 2. Once the two pages are filled out, click the “PRINT FORM” button on page two.**
- 3. Sign and date the application.**
- 4. Attach a check for \$100 for each permit, made payable to “FORT BEND LID 19”**
- 5. Mail the completed application, two copies of the Plat Map, and the check to:**

**Levee Management Services, LLC  
Attn: Sandy Brooks  
7070 Knights Ct. Ste 103  
Missouri City, Tx 77459  
281-240-6454**

Fort Bend County Levee Improvement District No. 19

DEVELOPMENT PERMIT NO: \_\_\_\_\_

DATE: \_\_\_\_\_

STATE OF TEXAS  
COUNTY OF FORT BEND

- 1. This permit is issued on \_\_\_\_\_ and is effective immediately.
- 2. This permit is issued to \_\_\_\_\_ and is not transferable.
- 3. This permit authorized the permittee to construct or improve structures or Improvements on the following described property:

Address: \_\_\_\_\_

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Section: \_\_\_\_\_

Subdivision: \_\_\_\_\_

- 4. This permittee applied to Fort Bend County Levee Improvement District No. 19 for a Development Permit on the above described location. The application has been reviewed and it has been determined that the construction and improvements will not be Zone-A as designated on the special flood hazard boundary as identified by the Federal Hazard Boundary Map dated \_\_\_\_\_.
- 5. The Development Permit Number issued with this permit shall be posted on the property visible from the street or road in a location where it will be protected from weather and secure from vandalism, and shall remain posted until the work is completed and/or a water/sewer connection is made.

**Fort Bend County Levee District No. 19**

**Name:** \_\_\_\_\_

**Title:** **Permitting Official**

# Fort Bend County Levee Improvement District No. 19

## Development Permit Application Form – Application # \_\_\_\_\_

1. Applicant's Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Owner's Name: \_\_\_\_\_ Tel#: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

2. Location of Description of Property: Subdivision: \_\_\_\_\_  
Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
Street Address: \_\_\_\_\_ Acreage: \_\_\_\_\_  
Survey: \_\_\_\_\_ Abstract: \_\_\_\_\_ Other: \_\_\_\_\_ No. of Units: \_\_\_\_\_  
Square Footage of Structure: \_\_\_\_\_

PROVIDE  
COMPLETE  
INFO!

3. Check or Write in Applicable Information:  
Residential \_\_\_\_\_ Mobile Home \_\_\_\_\_ Commercial \_\_\_\_\_  
Under Construction: \_\_\_\_\_ Relocated Structure: \_\_\_\_\_ Proposed: \_\_\_\_\_

4. State the estimated cost of Construction: \$ \_\_\_\_\_

5. Is the proposed improvement to be constructed as a new structure or is it a proposed substantial improvement of an existing structure? *Substantial Improvement* means any repair, reconstruction, or improvement of the property, the cost of which equals or exceeds 50% of the actual cash value if the property either (a) before the improvement is started, or (b) if the property has been damaged and is being restored, before damage occurred.  
New Construction: \_\_\_\_\_ Existing Construction: \_\_\_\_\_

6. Supply with this application (2) copies of the *Plot Plan* of proposed construction. The *Plot Plan* must include the top of the slab elevation of the lowest habitable floor as described in Item No. 7. The Fort Bend County Levee Improvement District No. 19 may require the filing of supplemental plans, specifications and information, if the documents attached are not sufficient. This application when filed will become part of the permanent records of the Fort Bend County Levee Improvement District No. 19.

7. The Top of Slab Elevation (*in relation to mean sea level, 1973 Datum*) of the lowest habitable floor (including basement) of all new or substantially improved structures: \_\_\_\_\_ MSL.

8. Does the proposed structure contain a basement? Yes \_\_\_\_ No \_\_\_\_

9. If structure has been flood proofed, the elevation (*in relation to mean sea level*) to which the structure was flood proofed: \_\_\_\_\_ MSL.

10. If the permit applicant is a corporation, partnership or other legal entity other than a natural person, state the name of one or more natural persons who will be responsible to Fort Bend County Levee Improvement District No. 19 to see that all provisions of the Development Permit will be faithfully complied with  
\_\_\_\_\_

Signature of Agent/Owner or Attorney: \_\_\_\_\_

For Fort Bend County Levee Improvement District No. 19

Date Received: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Permitting Official: \_\_\_\_\_